



Douglas A. Ducey,
Governor

Arizona State Board of Podiatry Examiners

“Protecting the Public’s Health”

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OPEN SESSION MINUTES

June 21, 2021

Members of the Arizona State Board of Podiatry Examiners (“Board”) Executive Director Hiring Committee held a meeting at 8:00 a.m. on Monday, June 21, 2021, at 1740 West Adams St., Boardroom C, Phoenix, Arizona 85007. One Executive Session was held.

BOARD MEMBERS PRESENT:

- Barbara Campbell, DPM..... Board President and Practitioner Member
- John Rhodes Secretary and Public Member
- Albert Eulano, DPM. Practitioner Member
- Vacancy..... Public Member

BOARD MEMBERS ABSENT

- Mark Forman, DPM.....Practitioner Member

STAFF AND ASSISTANT ATTORNEY GENERAL PRESENT:

- Heather Broaddus..... Executive Director
- Seamus Monaghan, Esq.....Assistant Attorney General
- Appeared telephonically

OPEN SESSION

Dr. Campbell called the meeting to order at 8:11 a.m. The Board considered the following order of business.

ITEMS FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION

Executive Director Position

Review of applications and selection of candidates to be interviewed by either the Hiring Committee or the Board

At 8:15 a.m. Dr. Campbell made a motion, seconded by Mr. Rhodes, to go into Executive Session to discuss confidential information pertaining to the candidates and to possibly receive legal advice from the Board’s Assistant Attorney General. The motion carried unanimously, 3-0.

The Americans with Disabilities Act: Persons with disabilities may request reasonable accommodations, such as sign language interpreters. Requests should be made as early as possible to allow time to arrange the accommodation. This document is available in alternative format upon request.

	Dr. Campbell	Dr. Eulano	Dr. Forman	Mr. Rhodes	VACANCY
Yay	X	X		X	
Nay					
Recused					
Abstained					
Absent			X		

Open session reconvened at 8:36 a.m.

Dr. Campbell made a motion, seconded by Mr. Rhodes, to extend an interview for the Executive Director position to candidate’s numbers 1, 2, 3, 4 and 7. The motion carried unanimously, 3-0.

	Dr. Campbell	Dr. Eulano	Dr. Forman	Mr. Rhodes	VACANCY
Yay	X	X		X	
Nay					
Recused					
Abstained					
Absent			X		

Review of candidate interview questions and selection of questions to be used during Executive Director Interviews

Board members discussed possible interview questions. It was the consensus of the Board to utilize 36 questions during the interview of candidates for the Executive Director position. It was the consensus of the Board to split the interview questions equally among Board members.

Discussion of interview and selection process. The discussion and possible action may include the selection of a date and time for conducting interviews.

Board members discussed days and times in which the Board can meet in person to interview candidates for the Executive Director position. After discussion, it was the consensus of the Board to have its Executive Director, Heather Broaddus, to coordinate days and times in which the Board can meet in person and to schedule a meeting as soon as possible. Board members discussed the amount of time it will need to interview each candidate for the Executive Director position. After discussion, it was the consensus of the Board to allow thirty minutes with each candidate during the interview process.

ADJOURNMENT

A motion was made by Dr. Campbell, seconded by Eulano, and passed unanimously, 4-0, to adjourn the meeting at 8:54 a.m.

	Dr. Campbell	Dr. Eulano	Dr. Forman	Mr. Rhodes	VACANCY
Yay	X	X		X	
Nay					
Recused					
Abstained					
Absent			X		